

SERVICE	COMPANY	DEADLINE*
Technical orders		For all technical orders - 6 weeks before start of construction
❖ Electrical installation	Elektro W. Neumann (Halle 4.2 / 5.2) Electronica GmbH (Halle 1)	
❖ Water and compressed air connections	H.J. Lohmar GmbH (Halle 5.2) Apleona Wolferts GmbH (Halle 1 / 4.2)	
❖ Internet and telecommunications	Netcologne GmbH	
❖ Event technology	Neumann&Müller oder UEBERKOPF GmbH	
❖ Freight forwarding	DB Schenker	
❖ Hostesses/service personnel	Staff Direct GmbH	
❖ Plant rental/sale	Effenberger (Halle 1) Scheiermann Eventgestaltung GmbH (Halle 4.2 / 5.2)	
❖ Audio, video, data applications	Xchange Technology Rentals	
❖ Rental furniture	EXPO Mietmöbel Köln GmbH Adexpo GmbH JMT Mietmöbel GmbH & Co. KG Orgatech AG	
❖ Refrigerators, kitchen equipment	Valentin Internationaler Messeservice	
❖ Smoke detectors/ fire extinguishers, sprinkler system	H.J. Lohmar GmbH	
❖ Material impregnation	Heidecke Malerwerkstätten GmbH & Co. KG	
❖ Stand security	VSU Wachdienst Rheinland-Westfalen GmbH (Halle 1 / 4.2) S.E.C. Security Event (Halle 5.2)	
❖ Stand cleaning and waste disposal	Niederberger Gruppe Verwaltungs-GmbH	
Suspensions from the hall ceiling	UEBERKOPF GmbH (Halle 1) Neumann&Müller (Halle 4.2 / 5.2)	8 weeks before start of construction

* Please note that later orders can lead to surcharges

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Submission of stand plans / modifications	Messe München GmbH	05.01.2022
Electronic press box	NEUREUTER FAIR MEDIA GmbH	Bookable at any time
Co-exhibitor registration	Messe München GmbH	14.01.2022
Order and delivery of print data for advertising space on site	NEUREUTER FAIR MEDIA GmbH	14.01.2022 (for best planning it is recommended to order earlier)
Exhibitor passes and vouchers for visitor tickets	Messe München GmbH	Jederzeit buchbar
Visitor tracking <ul style="list-style-type: none"> ❖ Scan2Lead SMART ❖ Scan2Lead SMART including rental tablets ❖ Scan2Lead COLLECT ❖ Scan2Lead STATION ❖ Scan2Lead STATION including a pre-configured rental notebook 	Scan2Lead	Bookable at any time (only applies to Scan2Lead SMART) Two weeks before the start of the trade fair (for all other Scan2Lead services)
Sponsorship packages <ul style="list-style-type: none"> ❖ Gold package ❖ Silver package ❖ Bronze package ❖ Extra Sponsoring <p>Individual services may be changed for later orders. These will be replaced by equivalent alternatives (consultation with the project group).</p>	Messe München GmbH	17.12.2021 (package as offered in the brochure) 14.01.2022 (with amendments)
Catering	Aramark	4 weeks before start of construction
Parking tickets	W.I.S. Sicherheit + Service GmbH & Co. KG	4 weeks before start of construction

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